**Department: English**

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| **Course Code & Name:** | ENG 202 / Advanced Academic English |
| **Class Time and Location** | MWF 11:00 – 11:50  Online Class: |
| **Instructor name** | Darim Khouja |
| **Course Coordinator** | Deliah Taoum |
| **Course Co-coordinator** | N/A |
| **Credits Hours** | 3 |
| **Semester** | Fall 2020 |

**Instructor**

**Email: darim.khouja@lau.edu.lb**

**Office (online meeting):** https://lau.webex.com/meet/darim.khouja

**Office Hours: MWF 9:00-10:00, 1:00-2:00 pm or by appointment**

**Current Catalog Description**

This course builds on the skills achieved in the previous courses. It focuses on synthesizing sources producing an empirical research paper, and defending it in front of an audience.

**Pre- or Co-requisite**

EEE ³ 650 OR equivalent or ENG 102

**Course Type**

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| Required | þ | Major’s Elective |  | General Elective |  |

**Course Learning Outcomes**

At the completion of this course, the student will be able to:

LO-1 Identify a research methodology according to an appropriate research question.

LO-2 Select and replicate one or more appropriate methods from published research.

LO-3 Produce a coherent evidence-based empirical research paper including all of its components.

LO-4 Orally present the research study done.

**Course material**

Via Blackboard:

* Academic articles provided by the instructor (On a selected theme)
* General course handouts, notes and resources (Shared per module)

**Topics Covered in the Course**

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|  |  | Subject Matter | Material and Handouts | Activities and Graded Assignments |
| **MODULE 1:**  **Introduction and Literature Review**  **Weeks 1-7** | **Week 1**  Sept 1 – 4 | Introduce course, syllabus and theme. | * IMRaD Paper – Table * Article Literacy Checklist * Reading Packet: Students are provided with 3 academic articles on a given theme that will be read and analyzed in class with the instructor during Module 1.   *Students will add 2 additional sources to use a total of 5 in their paper.*  *Instructors will post additional articles (not covered in class) for students to potentially use in their research. Students also have the option to search for additional sources but must have them approved by the Instructor.* | **A total of 5 quizzes will be done throughout the semester and the lowest grade is dropped.**  **Quizzes should be kept short: 5 – 10 minutes and preferably using the Timed Test feature on Blackboard.**  *While Reading:*  *Article 1 can be used as a general introduction to IMRaD format.*  *Articles 2 and 3 can be used to focus specifically on the linguistic aspects + moves of the Introduction and Literature Review.*  *Emphasis at this phase should also be placed on extracting information to be used in this section of the paper.* |
| **Week 2**  Sept 7 – 11 | In-class **critical analysis** **Article 1 (FTA – Focused Text Analysis)**. The focus is on moves of the IMRaD Sections:   1. The moves in an **Introduction** and the synthesis of **Literature Review** (organized thematically) and how the research question is arrived at. 2. The 3 elements of a **Methodology** (Participants, Materials, Procedures). 3. The **Results** that are presented in figures and summarized in text. 4. The **Discussion** that builds on the Results by analyzing the findings and drawing conclusions. 5. The **Conclusion** that presents limitations and suggests future research. | * Strategies for reading academic articles * Summary of IMRaD Sections |  |
| **Week 3**  Sept 14 – 18 | In-class **critical analysis of Article 2 (FTA – Focused Text Analysis).**  Focus on the linguistic elements of the Introduction and Literature Review. | * Formal vs Informal Language: * What is Academic English * Using Appropriate Words in Academic English * Reducing Informality in Academic Writing * Using Reduced Relative Clauses to Write Concisely | Quiz 1: Assessments of Linguistic Elements (5%) |
| **Week 4**  Sept 21 – 25 | In-class **critical analysis of Article 3 (FTA – Focused Text Analysis).**  Focus on the linguistic elements of the Introduction and Literature Review is continued from previous week. | * Tenses: The Three Common Tenses used in Academic Writing * Verb Tenses in IMRaD Sections * Review APA Guidelines (7Th Edition) | Quiz 2: Assessment of Linguistic Elements (5%) |
| **Week 5**  Sept 28 – Oct 2 | Introduce the moves of an Introduction | * Introduction and Literature Review Rubric (can be used to introduce the moves and main linguistic components) * How to Write a Research Question * Metadiscourse Handouts: Introduction Section * Additional Activity: LAU Library Research Module via Blackboard: Lessons 1 (Identifying a topic for research) and 2 (Identifying initial research question). | **Students select 2 additional articles and submit their research question by the end of the week**  Class time can be used to brainstorm research questions and main ideas for the Literature Review. |
| **Week 6**  Oct 5 - 9 | Introduce the Synthesis of Literature – Students should develop 2 - 3 main ideas in the Literature Review  +  Introduce the Matrix (with elements of analysis) | * Metadiscourse Handouts:   Literature Review Section Introduction Lit Review Knowledge Gap, Literature Review - Critical Evaluation, Literature Review – Referring to Sources   * Using Hedges to Soften Claims * Literature Review Structure + Rubric | Quiz 3: Either Matrix **or** Proposal (5%) |
| **Week 7**  Oct 12 – 16 | In-Class Writing of the Introduction and Literature Review during this week |  | First Draft of the Introduction and Literature Review (20%) – Submitted to Turn It In  *For online courses: A due date can be set for the submission of the section and class time reserved for further practice and collaborative work.* |

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|  |  | Subject Matter | Material and Handouts | Activities and Graded Assignments |
| **MODULE 2:**  **Method and Results**  **Weeks 8 – 10** | **Week 8**  Oct 19 – 23 | Introduce the Method and Results Sections + Survey | * Handout of Moves for the Method and Results * Collaborative Survey Work (common demographic/thematic questions + questions tailored to each student’s RQ) | Collaborative Survey complete by the end of Week 8 (not graded)  Data set will be provided by the instructor either as a collective data set or individual sets. |
| **Week 9**  Oct 26 – 30  Tentative Holiday: Thursday Oct 29 (Prophet’s Birthday) | Linguistic Elements of the Method and Results Presentation  +  Guidelines for the Oral Presentations | * Language Handouts: Active and Passive Voice * Metadiscourse Handouts: Method Section, Results and Discussion Section, Results – Compare and Contrast * Rubric for the Oral Presentation (can be used to introduce the components of the presentation and review tenses for this section)   *Focus on linguistic + content components using the Method and Results sections from the articles in reading packet* | Second Draft of the Introduction and Literature Review Due by the end of Week 9 (10%) – Submitted as a “Review” assignment of Draft 1 on Turn It In  Method and Results Practice from the Cambridge Academic English Book can be used as a collaborative class activity. |
| **Week 10**  Nov 2 – 6 | Method and Results Oral Presentations |  | Quiz 4 (first session): Linguistic Elements of Method and Results (5%)  Method and Results Oral Presentation (15%) |

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|  |  | Subject Matter | Material and Handouts | Activities and Graded Assignments |
| **MODULE 3:**  **Discussion and Conclusion**  **Weeks 11 – 15** | **Week 11**  Nov 9 – 13 | Introduce the moves of the Discussion and Conclusion Sections  + Linguistic Elements | * Discussion and Conclusion Rubric (can be used to introduce the moves and linguistic elements)   *Focus on linguistic + content components using the Discussion and Conclusion sections from the articles in reading packet.* |  |
| **Week 12**  Nov 16 – 20 | Continue the Linguistic Elements of D/C | * Metadiscourse Handouts: Discussion – Being Cautious + Interpretation, Explaining Causality, Conclusions and Future Research * Review Tenses for this section | Quiz 5: Linguistic Elements of D/C (5%) |
| **Week 13**  Nov 23 – 27 | In-Class Writing of the Discussion and Conclusion during this week  +  Introduce the Abstract | * Abstract Handout * Abstracts of articles in reading pack can be used as samples | First Draft of the Discussion and Conclusion (20%) – Submitted to Turn It In  *For online courses: A due date can be set for the submission of the section and class time reserved for further practice and collaborative work.* |
| **Week 14**  Nov 30 – Dec 4 | Feedback of First Draft  +  In-Class Writing of the Abstract |  | Abstract (5%)  Class time can be used to provide one-on-one feedback to students on their first drafts |
| **Week 15**  Dec 7 + 8 | Students submit the second drafts of their Discussion and Conclusion to be graded BEFORE the end of the semester |  | Second Draft of Discussion and Conclusion (10%) – Submitted as a “Review” assignment of Draft 1 on Turn It In |

**Teaching/Learning Method**

* This project-based course is a hands-on experience in preparing and writing a quantitative research. It is student-oriented by virtue of its own nature.

**Course Grading and Performance Criteria**

* Quizzes (4) (5 completed and the lowest dropped) 20%
* Introduction and Literature Review (1st draft) 20%
* Introduction and Literature Review (2nd draft) 10%
* Method + Results (Oral Presentation) 15%
* Discussion and Conclusion (1st draft) 20%
* Discussion and Conclusion (2nd draft) 10%
* Abstract 5%

**STUDENT CODE OF CONDUCT - ACADEMIC VIOLATIONS**

The following table defines the sanction(s) associated with each violation. In some cases and when the violation is too general, a range of sanctions is set for the pertinent committee to choose from depending on the specifics of each case. As for the second offense, the set sanctions apply regardless whether the violation has taken place in the same course or a different one, within the same semester or not.

| Code # | Violation | First Offense | Second Offense |
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| Cheating | | | |
| 2.2.1 | Using material or equipment (including mobile phones, electronic tablets, i-pads, calculators, and other devices) that is not authorized by the instructor in an examination, project, or graded assignment | zero on the deliverable with a warning | F on the course with a warning |
| 2.2.2 | Cheating, copying, collaborating with or aiding another Student in a manner not permitted by the instructor on an examination, project, or other graded assignment | zero on the deliverable with a warning | suspension |
| 2.2.3 | Distributing or aiding in the distribution of previous exams without authorization of the instructor | double warning – suspension | suspension – expulsion |
| 2.2.4 | Stealing, reproducing, or circulating an examination or other graded assignment before it has been administered | suspension | expulsion |
| 2.2.5 | Impersonating another Student or allowing another Student to impersonate one’s self during an examination, presentation, or other graded assignment | suspension  for both | expulsion |
| 2.2.6 | Impersonating an assistant, staff member, or faculty member for the purpose of (a) proctoring examinations without authorization or permission or (b) obtaining confidential information regarding coursework or examinations | suspension – expulsion | expulsion |
| 2.2.7 | Receiving, purchasing or selling a project, paper, or any academic document and presenting it as work other than that of the author | suspension – expulsion | expulsion |
| 2.2.8 | Submitting identical papers or coursework for credit in more than one class without the permission of the instructor | zero on the deliverable with a warning | F on the course with a warning |
| Plagiarism and Copyright Violations | | | |
| 2.2.9 | Failing to attribute language or ideas to their original source by not crediting the original author with an appropriate acknowledgement or citation | zero on the deliverable with a warning | F on the course with a warning |
| 2.2.10 | Using photocopied or electronic copies of textbooks, compact disks, films, music, online course materials, and other content beyond the fair use policy within University Premises | warning | double warning |
| 2.2.11 | Using copyrighted materials, including in written research reports and papers, without obtaining required permission, if any, from the rights holder | warning | double warning |
| Unauthorized Sale, Distribution, or Use of Course Materials | | | |
| 2.2.12 | Recording any lecture or presentation for personal use or public distribution without the prior consent of the course instructor. This applies to the unauthorized use of any medium including but not limited to mobile phones, electronic tablets, i-pads recorders, films, and other devices | warning | double warning |
| 2.2.13 | Selling academic materials by any Student, club, or group. This includes but is not limited to lectures, course recordings, class notes, and previous exams | warning | double warning |

**University Attendance Policy**

1. Students are expected to attend all classes.
2. For valid reasons, students may miss classes for a maximum that is equivalent to two regular weeks.
3. When exceeding the maximum number of absences, it is the instructor’s prerogative to ask the concerned student to stop attending and drop the course. In this case, it is the student’s responsibility to drop the course, otherwise a grade of “F” or “NP” will be given.
4. In exceptional justified cases (long illness, etc…), where absences exceed the maximum, the student has to petition to the department Chair to be allowed to stay in the course.
5. Students are held responsible for all the material presented in the classroom, even during their absence.

**Withdrawal policy**

WI is equivalent to Early Withdrawal

WP is equivalent to Withdrawal/Pass

WF is equivalent to Withdrawal/Fail

* A student who withdraws after the Drop/Add period and by the end of the 5th week of classes (10th day of classes for Summer Modules) will obtain a “WI” on that particular course. The student may process such request directly through the Registrar’s Office.
* A student who withdraws from a course between the 6th week and the end of the 10th week of classes (18th day of classes for Summer Modules) will receive either a “WP” or a “WF”. “WP” or “WF” will be determined by the instructor based on the achieved academic performance in that course till the time of withdrawal.
* The “WI” and the “WP” will not count as a Repeat whereas “WF” will count as a Repeat.
* “WI”, “WP” and “WF” will not count towards the GPA calculation.

Deadline for the “WP” and “WF” withdrawal from courses: It is the student’s responsibility to check the university calendar for exact dates and to drop the course.

**Course Online Evaluations**

Completion of the online course evaluations is important for feedback and improvement. Students are highly encouraged to complete the course evaluations at the end of the semester.

**Tips for success**

It is strongly recommended that students

* Regularly attend their online classes
* Engage in class discussions and activities
* Check Blackboard for the material covered in class
* Follow the weekly schedule set by the instructor
* When it doubt or requiring further clarification/assistance, ask questions as early as possible
* Do their reading and tasks as directed by their instructor
* Submit work on time and as expected; follow all guidelines posted by the instructor
* If a deadline cannot be met, students should contact the instructor as early as possible to see if an extension can be granted. Students should not wait until the last minute or after the deadline has passed
* Respect the office hours of instructors as well as time outside of regular working hours